



KIP Guidance 2025 Fall Semester

International Center
September 18, 2025



Keio University
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CALAMVS
GLADIO
FORTIOR

Status and Program

● Your official status at Keio University is...

“Short-term International Student” (特別短期留学生)

- **Keio International Program (KIP):**

The program at the International Center for Short-term International Students

- **KIP Students** : Affiliated with the International Center



Keio International Program (KIP)



Keio International Program

Courses available for Exchange Students [A minimum of 7 courses per semester]

International Center Courses

-English-taught courses focusing on Japan and East/Southeast Asia



Fields

- Language and Literature
- Arts
- Culture and Cross-Cultural Understanding
- Science
- Religion and Thought
- History
- Media and Communications
- Social Issues
- Politics
- Diplomacy and International Exchange
- Business and Economy
- Law

Keio Japanese Courses

*Up to 4 courses

-Offered by the Center for Japanese Studies
-Ranging from elementary to advanced level



Sample Courses

- Grammar
- Listening & Speaking
- Reading & Writing
- Essential Japanese
- Spoken Communication
- Written Communication
- Integral Japanese
- Communication Listening & Speaking
- Japanese Culture: Honorifics
- Japanese for Communication: Daily life
- Japanese for Communication: Business
- Japanese for Communication: Media
- Japanese for Communication: Presentation & Discussion

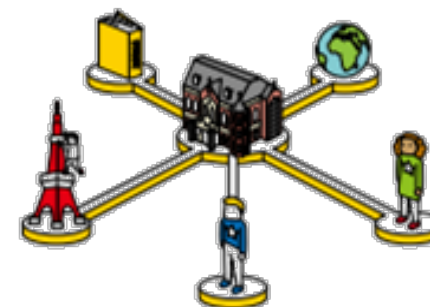
Courses offered by Faculties / Graduate Schools

-Mostly taught in Japanese

*Advanced Japanese proficiency (JLPT N2 or above) required

-English-taught courses are also available

*Limited number of courses are available for exchange students, and priority is given to regular students



*Contact Hour : 90 minutes session per week for the 15 weeks of a semester

Basic Rule 1

Seven Course Requirement

Basic Rule 1: Seven Course Requirement

KIP Students must register for a minimum of 7 courses per semester.

- No requirements on the number of **credits**. No upper limit
- Course selections from the following :
 - International Center Courses
 - Japanese language courses
 - Undergraduate Faculty Courses / Graduate School Courses
 - Independent Study*

*Students enrolled for TWO semesters are eligible to take during their 2nd semester only.

Basic Rule 2

Credits

Basic Rule 2: Credits

Summary of credits/counts

Course	Minutes	Credits	Counts
International Center Courses	90 min./week for 15 weeks or 180 min./week for 8 weeks	2 credits	Counted as 1 course
Undergraduate Faculty & Graduate School Courses	90 min./week for 15 weeks or 180 min./week for 8 weeks	2 credits	Counted as 1 course
Japanese Language Courses (KJC)	90 min. / week for 15 weeks	1 credit	Counted as 1 course
“Passport Members’ Workshop (GPP Workshop)” offered by the Faculty of Business and Commerce	180 min. / week for 15 weeks	4 credits	Counted as 2 courses

Basic Rule 3

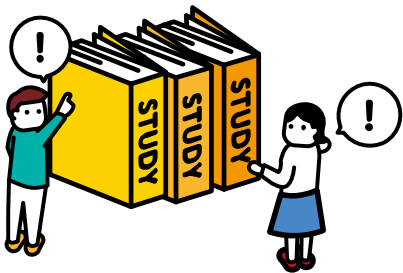
KJC Restrictions

Basic Rule 3: KJC Restrictions

- Japanese Language Courses (KJC) :
Up to 4 courses per semester

*Do not register more than 4 KJC courses in your course registration.

*Students must take the Online Self-Assessment Test (except for complete beginners)



Basic Rule 3: KJC Restrictions

- Certain Japanese language courses **must be registered as a set** and are counted as 2 courses.
ex.) Essential Japanese: "1Ma-1 and 1Ma-2", "1H-1 and 1H-2"
Integral Japanese "5-1 and 5-2", and etc.
- "Spoken Communication 1a" and "Spoken Communication 1b" **cannot** be taken at the same time.
- "Japanese Studies on Society and Culture (日本文化科目)"
→ For students with K7 or higher, 2 credits per course



Basic Rule 4

Faculty & Graduate School Courses

Basic Rule 4.1: Faculty & Graduate School Courses

- The following courses **are not open to exchange students**:
 - Physical Education Courses (e.g., tennis, swimming, kendo, etc...)
 - Teacher Training Courses (教職課程科目)
 - Courses in the School of Medicine
 - Courses in the Keio Business School (KBS)
 - Other Languages Courses (e.g., French, Italian, Korean, etc..)



Basic Rule 4.2: Faculty & Graduate School Courses

- For English-taught courses offered by Faculties & Graduate Schools,
see the **list of “English-taught Courses AY2025”**:

https://www.ic.keio.ac.jp/en/aboutic/aboutcourse/faculties_gradschools.html#list



- For Japanese-taught courses offered by Faculties & Graduate Schools, students must have **sufficient Japanese language proficiency**.

Proof of proficiency must be submitted:

https://www.ic.keio.ac.jp/en/aboutic/aboutcourse/faculties_gradschools.html#proficiency



Basic Rule 4.3:

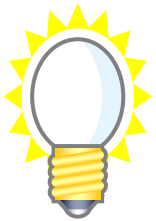
Faculty & Graduate School Courses

- Many courses have limitations on the number of students and have lotteries for courses.
- Priority is given to full time degree-seeking students, especially, students who belong to a faculty/graduate school where courses are offered.

Basic Rule 4.4:

Faculty & Graduate School Courses

- Instructors' permission, along with pre-registration procedures for courses, will be required for certain courses. Students are not allowed to negotiate with instructors to register for courses.
- Undergraduate students are NOT eligible to take graduate-level courses

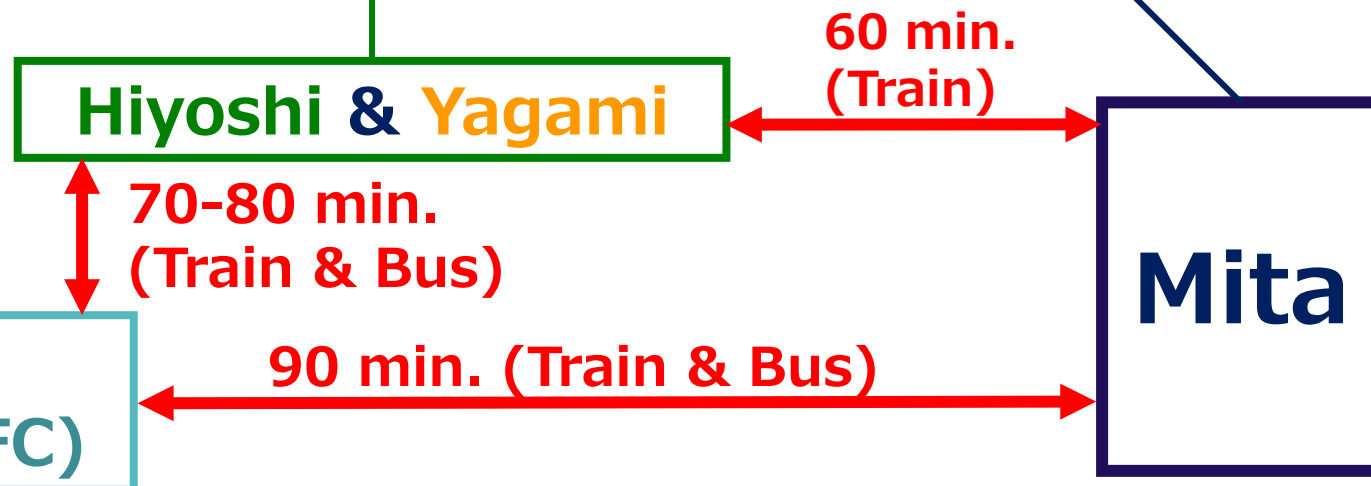
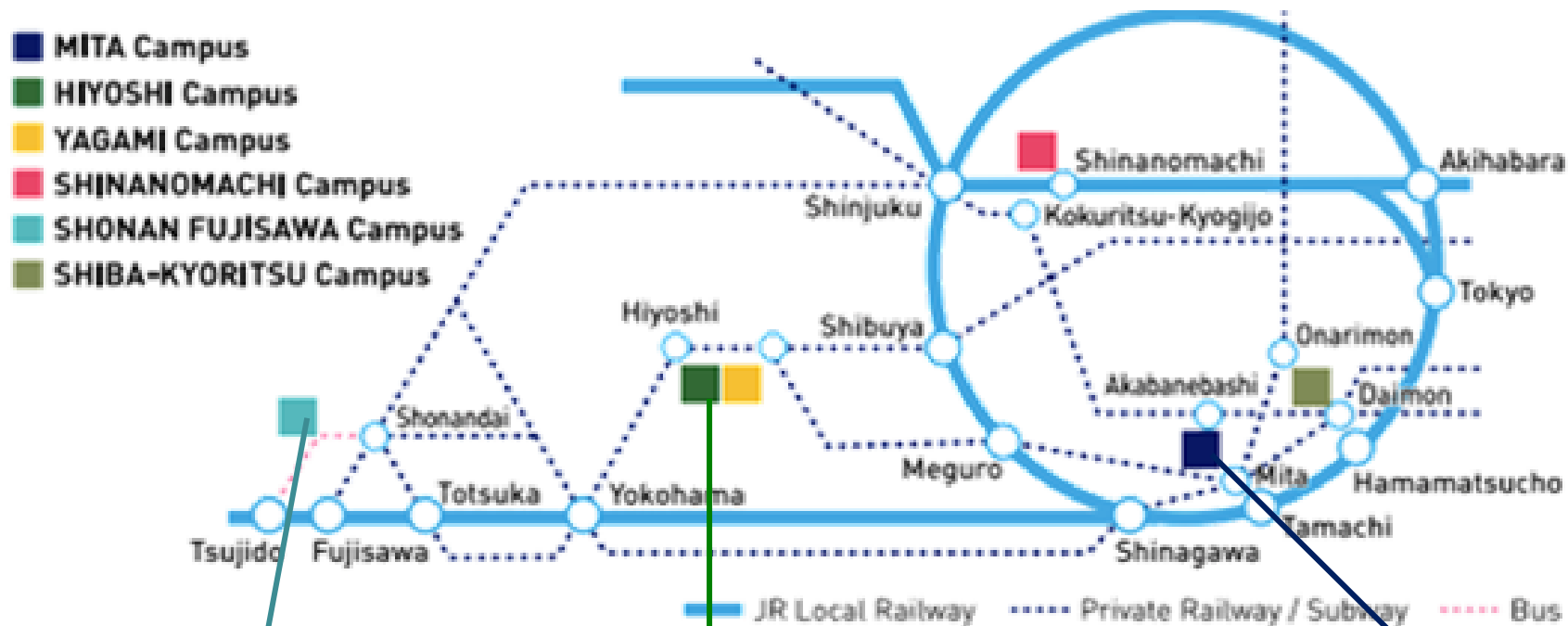


Please be reminded that students may not be able to take all courses as planned due to course restrictions, such as cap on courses, pre-screenings, and lotteries.

Basic Rule 5

Geography

Basic Rules 5.1: Geography



Basic Rule 5.2: Geography

- Students may not register for more than one course offered at the same time on the same day, even if you want to register for them as a backup.
- Students cannot take courses back-to-back, one class at Hiyoshi, Yagami, and the next class at Mita Campus, or vice versa.
 - ▶ 1st period Hiyoshi → 2nd Mita :
NOT acceptable if both courses are **"In-person"**
Acceptable if one or both courses are **"Online"**
 - ▶ 2nd period Hiyoshi → 3rd Mita :
Technically acceptable when lunch break is used for travel, but **not recommended**

Course Registration Procedures

Website for KIP Students

Course Registration Information



**Keio University**
International Center

日本語

Home International Center From Keio To Keio News Data・Partner Institutions

The International Center

The International Center

Dean's message

Access Map

Contact Us

AboutIC 国際センター講座 <2025 Fall> Course Re...

<2025 Fall> Course Registration Information for KIP Students

Last Updated: September 16, 2025

What's New

- ◆KIP Guidance Power Point Slides
If you missed the guidance held on September 18, please read through them thoroughly.
KIP Guidance 2025 Fall Semester (will be available after the KIP Guidance)
- ◆International Center Courses
Courses with limited number students 2025F.pdf
- ◆KIP Course Registration Manual
- ◆Must-read FAQs
- ◆Global Passport Program(GPP) Workshops offered by Faculty of Business and Commerce
<https://forms.gle/vfWcLhFDPFCyXo4u6>
*The application deadline is September 16, 10:00am (JST).



Course Registration Procedures

Activate your “keio.jp” account . . .

After September 22

Submit your course registration via K-Support
“Course Registration” system

Check registration confirmation/ Modify registration
(if necessary) via “Course Registration” system

Attend classes

Cancel courses during cancellation period
(if necessary)

Course Registration Periods

Registration	Period	Notes
1st Registration	September 24, 12:30pm September 26, 4:00 pm	- Register all courses you wish to take in the Fall semester (including 2nd-half semester courses). - Lotteries will be held when courses exceed capacity at the end of the first registration period. See slide on page 20 for details.
1st Registration Confirmation	September 29, 4:00 pm	- Results of lotteries and selections by the instructors will be announced. Check your approved courses in the "Course Registration" screen.
2nd Registration	September 29, 4:00 pm October 8, 10:00 am	- Students can add and cancel courses during this period. - Lotteries will be held on September 29, October 2, 6, and 8, when courses exceed capacity. See slide on page 20 for details. - Make sure to finalize your course registration by the deadline. No courses can be added after this period.
2nd Registration Confirmation	October 14, 4:00 pm	- Check your approved courses in the "Course Registration" screen.
Cancellation #1 (for <u>Regular & 1st-Half-Semester Courses ONLY</u>)	October 21, 10:00 am October 22, 4:00 pm	- Cancel courses that you no longer wish to attend, or you are not permitted to take during this period. - Students are responsible for all consequences caused by not properly canceling undesired courses.
Cancellation #2 (for <u>2nd-Half-Semester Courses ONLY</u>)	December 11, 10:00 am December 12, 4:00 pm	

Activating your Keio ID Account

1.1 Activating your Keio ID Account

1. Activation keys for obtaining Keio IDs were provided to each student today.
2. Obtain your **Keio ID** and its password from the following link after **9am on Monday, September 22:**

<https://act2.keio.jp/activate/Fac>

keio.jp
Keio University CALAMVS GLADIO PORTOR

慶應義塾共通認証システム (keio.jp) 利用登録
Registration for keio.jp

学部新入生のシリアルキーを利用したアクティベーションはこちら
Click here to activate your account with "SERIAL KEY" (for new undergraduate students)

■利用規程
「アクティベーション（利用登録）」を行う前に、次の「利用規程」を必ずお読みください。
「利用規程」に同意しない場合は「keio.jp」をご利用いただけません。

■Terms of Use
Make sure that you read the following Terms of Use before completing activation(User registration).
If you decline to accept the provisions of the Terms of Use,
you cannot use keio.jp.

第16条（規程の改廃）
Article 16 Amendment or Deletion of Terms of Use
本規程の改廃は、別に定める共通認証システム運営委員会の議を経て校長が決定するものとする。
Any amendment and deletion made to the Terms of Use shall be discussed in the Common Authentication System Operation Committee as separately specified, and be decided by the President.

附則（平成17年3月15日）
Supplementary Provisions (March 15, 2005)
1 本規程は、平成17年3月15日から施行する。
1 The Terms of Use shall come into force on March 15, 2005.
2 本規程は、施行日から3年を施行期とし、施行期満了後は、規程の見直しを行う。
2 The initial three years from the date the Terms of Use come into force shall be considered to be a trial period. Following the end of the trial period, the regulations shall be reviewed.

以上
- End -

☒ 私は上記「keio.jp 利用規程」に同意し、「keio.jp」の利用を希望致します。
I hereby agree to the above Terms of Use and submit my application to use keio.jp.

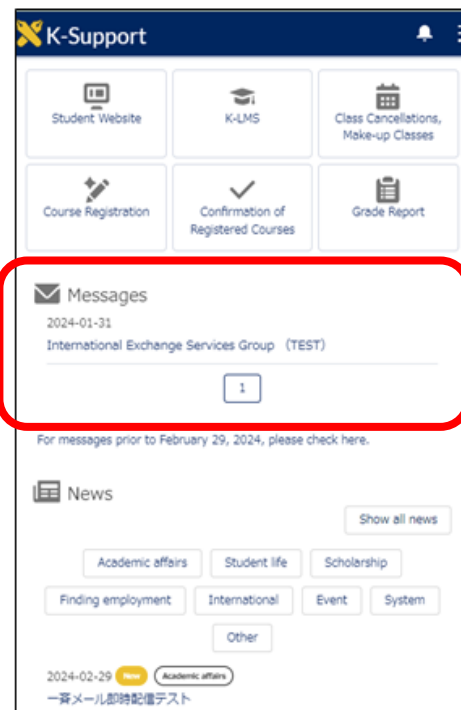
次へ(Next) キャンセル(Cancel)

1.2 Activating your Keio ID Account

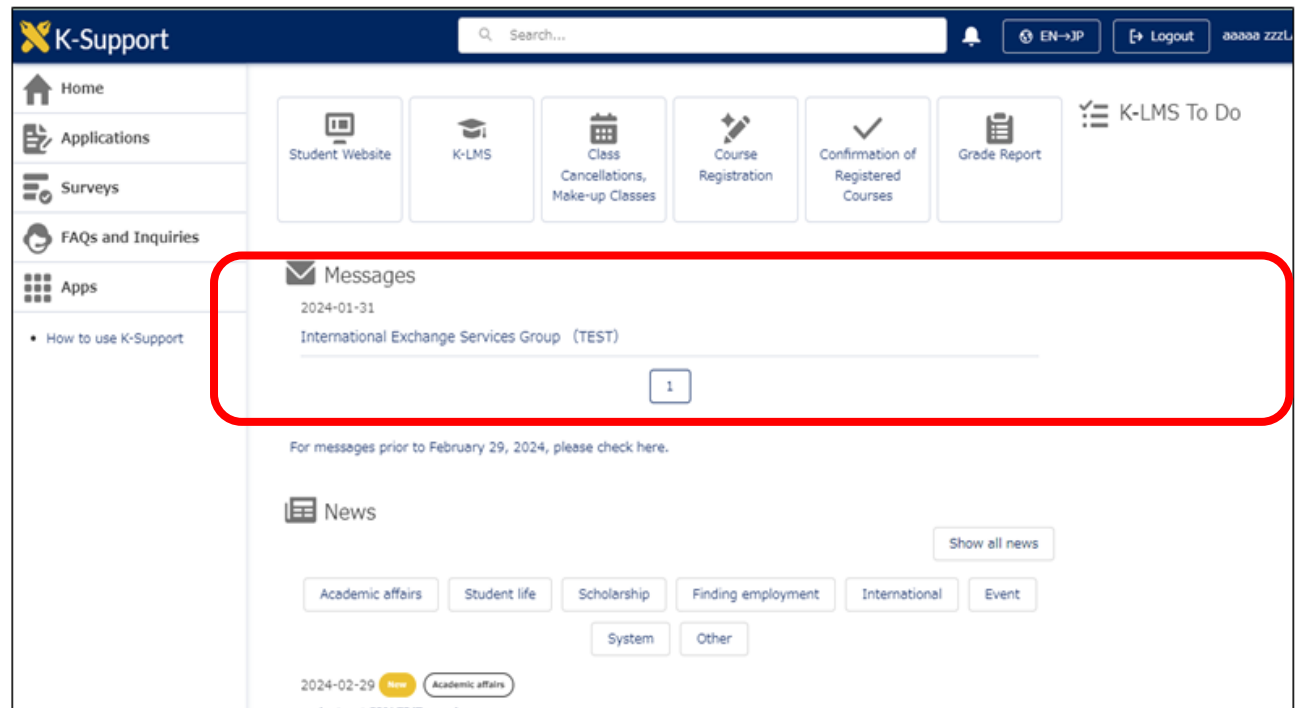
Students will receive all communications via email or K-Support message function, so please check your email inbox and K-Support regularly!

The subject line starts with **<KIP>**.

Screen on Smartphone



Screen on PC



Searching for Courses

2.1 Searching for Courses

Courses and Websites	General Information	Notes
International Center Courses	> English-taught courses focusing on Japan and East/Southeast Asia	
Keio Japanese Courses (KJC)	> Japanese language courses offered by the Center for Japanese Studies > Ranging from elementary to advanced level	KIP students may take up to 4 Japanese language courses per semester. Students will need to take an "ONLINE Self-assessment test" and please find the details from the website for KJC.
Courses offered by Undergraduate Faculties/ Graduate Schools	> Mostly taught in Japanese (Advanced Japanese proficiency (JLPT N2 or above) is required for taking Japanese-taught courses, and English-taught courses are also available. > Restricted subjects for KIP students can be confirmed from here .	KIP students may also take courses offered by other faculties and graduate schools. Among these courses, if you wish to take courses offered at Shonan Fujisawa campus (SFC) or courses offered by the Graduate School of Media Design (KMD) or the Graduate School of System Design and Management (SDM), you will need to follow specific instructions. Be sure to check the detailed information provided carefully on the website .

Be sure to check the “Class Format”, “Language of Instruction” and “Pre-Registration Procedures” (if any) on the syllabus before registering for courses.

► Syllabus Search: <https://gslbs.keio.jp/syllabus/login>

► Internal Syllabus Login Credentials (until September 21):

https://www.ic.keio.ac.jp/en/aboutic/aboutcourse/faculties_gradschools.html

2.2 Searching for Courses

How to Check the “Language of Instruction” and “Class Format”

COMPARATIVE ECONOMIC SYSTEMS B

Lecturer(s)	KOMAGATA, TETSUYA
Credit(s)	2
Academic Year/Semester	2024 Fall
Day/Period	Wed.1
Campus	Mita
Classroom	528
Class Format	Online classes (mainly real-time)
Registration Number	07328
Faculty/Graduate School	ECONOMICS
Department/Major	ECONOMICS Type A, B
Year Level	3, 4
Field	MAJOR SUBJECTS
Grade Type	S, A, B, C, D
Course Description	This course will focus on the relationship between institutional changes and economic development in China and provide a comprehensive overview of the modern Chinese economy and China's role in the world economy.
K-Number	FEC-EC-34162-221-07

▼ Detail

Course Administrator	Faculty/Graduate School	FEC	ECONOMICS
	Department/Major	EC	ECONOMICS
Main Course Number	Level	3	Third-year level coursework
	Major Classification	4	Major Subjects Course- Core Course
	Minor Classification	16	Lecture - Modern Economy
	Subject Type	2	Elective required subject
Supplemental Course Information	Class Classification	2	Lecture
	Class Format	2	Online classes (mainly real-time format)
	Language of Instruction	1	Japanese
Academic Discipline		07	Economics, business administration, and related fields

▼ Detail

Click

Registering for Courses

3.1 Registering for Courses

1. The course registration will be held in **Japan standard time**.
2. Make sure to read "**KIP Course Registration Manual**" for registering for your courses.
3. No changes can be made under any circumstance after the course cancellation period is closed.

Course Registration Page

[K-Support](#) > "Course Registration" at the top of the screen /or
[K-Support](#) > "Apps" > "Class" category > "Course Registration"



Menu

Course Registration

This is the function to apply for course registrations, course deletions and changes of field of registered courses.



Additional Course Registration

This is the function to apply for additional course registrations.



Course Cancellation

This is the function to apply for course cancellations.



Application for "No New Registered Courses"

This is the function to apply for that there are no new courses to register during course registration period.



3.2 Registering for Courses

Sample of messages in the Course Registration

Message	Description
[Course restriction] Registration-accepted students to be finalized	→ <u>Screenings</u> (selections by the instructors) will be held
[Course restriction] Lottery planned	→ <u>Lotteries</u> will be held when courses exceed capacity
[Course restriction] Registration-accepted students finalized (Registration accepted)	→ Courses that you are accepted
[Course restriction] Lottery planned(Registration accepted)	→ Courses that you are accepted
[Course restriction] Registration-accepted students finalized (Registration not accepted)	→ Courses that you are not accepted (not-selected after screening/lottery)

If you are not accepted, you will see the registration status like " **Not Permitted** **Invalid** " and you need to delete these courses in your registration.

3.3 Registering for Courses

On your Registration page

Correction Required
Your course registration has not been completed due to the following errors. Please check the error messages and correct the errors.

- INTERCULTURAL COMMUNICATION AND JAPANESE CULTURE** OKUGAWA, IKUKO 2 Credits **Not Permitted** **Invalid** [Detail](#)
Fall Mon:3 Course Registration Number:84218 Campus/Offerd by:Mita - INTERNATIONAL CENTER Field Name:A--
Format:Face-to-face classes (conducted mainly in-person)
- THE JAPANESE ECONOMY FROM AN INTERNATIONAL PERSPECTIVE** TAKEMORI, SHUMPEI 2 Credits **Not Permitted** **Invalid** [Detail](#)
Fall Wed:2 Course Registration Number:33397 Campus/Offerd by:Mita - ECONOMICS Field Name:A--
Format:Face-to-face classes (conducted mainly in-person)
- SEEING JAPANESE CULTURE AND SOCIETY FROM A QUALITATIVE PERSPECTIVE** SUZUKI, RIE 2 Credits **Not Permitted** **Invalid** [Detail](#)
Fall Thu:3 Course Registration Number:89372 Campus/Offerd by:Mita - INTERNATIONAL CENTER Field Name:A--
Format:Face-to-face classes (conducted mainly in-person)
- CULTURAL PRESUPPOSITIONS IN JAPANESE COMMUNICATION** SUZUKI, RIE 2 Credits **Not Permitted** **Invalid** [Detail](#)
Fall Fri:4 Course Registration Number:89387 Campus/Offerd by:Mita - INTERNATIONAL CENTER Field Name:A--
Format:Face-to-face classes (conducted mainly in-person)

Spring semester

Fall semester

Course List

by Field

Add Courses

▼ 1st-7th Period

▼ Other

+

Add Courses

ⓘ

Check the Details, Chages of Field, Course Deletions

Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
1 ESSENTIAL JAPANESE 2M KUBOTA, AYUMI 1 Credits [Semester] Fall [Campus/Offerd by] Mita • CENTER FOR JAPANESE STUDIES [Course Registration Number] 78641 [Registration Restriction] Lottery planned [Field Name] A -- [Format] Face-to-face classes (conducted mainly in-person) ⓘ	+	GHOSTS AND GOBLINS IN MODERN JAPANESE LITERATURE BERNARD, PETER 2 Credits [Semester] Fall [Campus/Offerd by] Mita • INTERNATIONAL CENTER [Course Registration Number] 12581 [Registration Restriction] Registration-accepted students finalized(Registration accepted) [Field Name] A -- [Format] Face-to-face classes (conducted mainly in-person) ⓘ	+	+	+
2 SPOKEN		THE JAPANESE			

Detail

Course Name	INTERCULTURAL COMMUNICATION AND JAPANESE CULTURE
Lecturer	OKUGAWA, IKUKO
Credits	2 Credits
Semester	Fall
Day/Period	Mon.3
Class format	Face-to-face classes (conducted mainly in-person)
Course Registration Number	84218
Campus/Offerd by	Mita - INTERNATIONAL CENTER
Registration Restriction	Registration-accepted students finalized(Registration not accepted)
Registration Status	Not Permitted Invalid
Field Name	A

[Delete](#) [Change](#) [Close](#)

Spring semester Fall semester Course List by Field

Add Courses ▼ 1st-7th Period ▼ Other

+ Add Courses ⓘ Check the Details, Chages of Field, Course Deletions

If not accepted, you will need to delete these from your registration.

Lottery Schedule and Final Confirmation

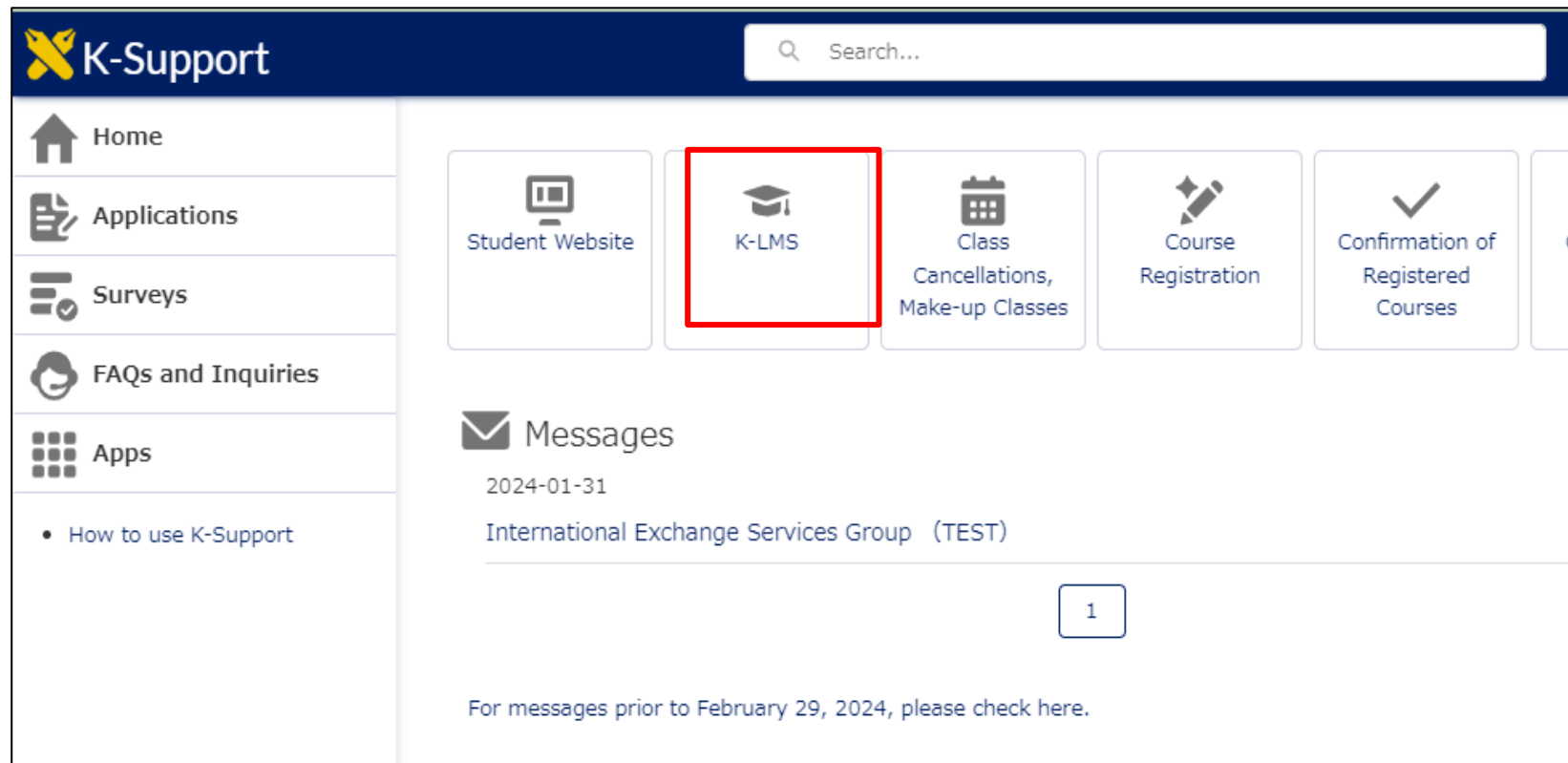
If the number of registered students exceeds room capacity or pre-determined maximum number of students, lotteries will be held on the following dates.

	Lottery Date	Result date	Notes
1	September 29	September 29, 4:00pm	-If you see "Not Permitted" or "Invalid", delete the course(s) and add other course(s) if necessary.
2	October 2	October 2, 6:30pm	-If you see "Not Permitted" or "Invalid", delete the course(s) and add other course(s) if necessary.
3	October 6	October 6, 6:30pm	-If you see "Not Permitted" or "Invalid", delete the course(s) and add other course(s) if necessary.
4	October 8	October 14, 4:00pm	<u>-No more courses can be added immediately after 10 am on October 8, regardless of the lottery results.</u> -Final Confirmation : Confirm that you have at least 7 registered courses.

Accessing the Keio Learning Management System (K-LMS)

4.1 Accessing the Keio Learning Management System (K-LMS)

► Log into [K-Support](#) > Click on “K-LMS”



Class materials and information can be accessed through the Keio Learning Management System (K-LMS) **only after the next day of your registration.**

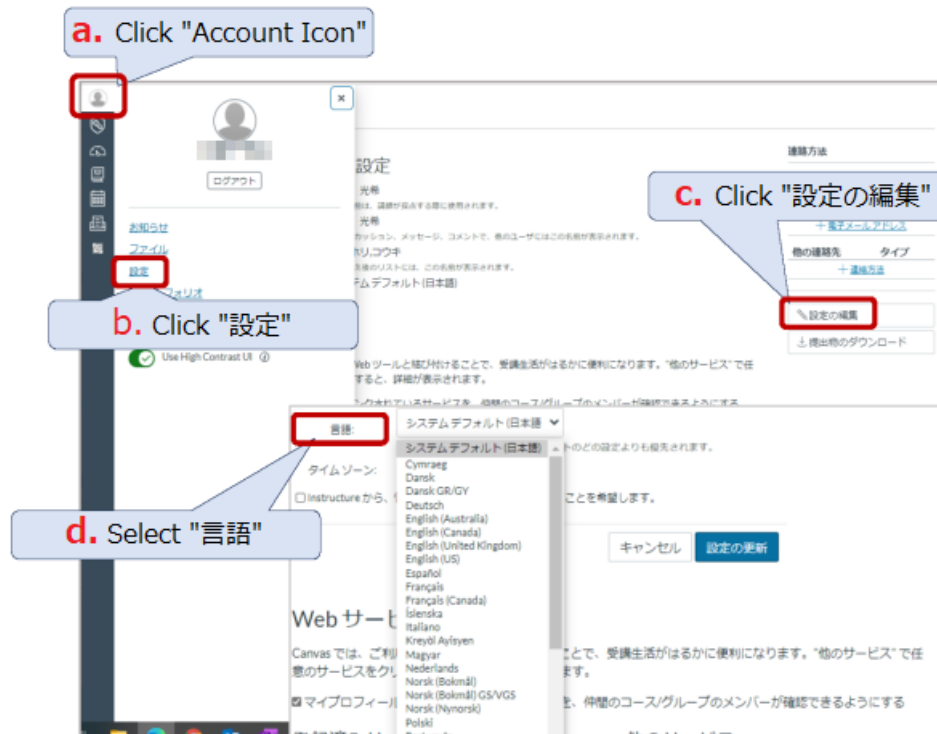
4.2 Accessing the Keio Learning Management System (K-LMS)

Language Settings

Language setting

For common menu on Canvas LMS, you can change your language by the following operation.

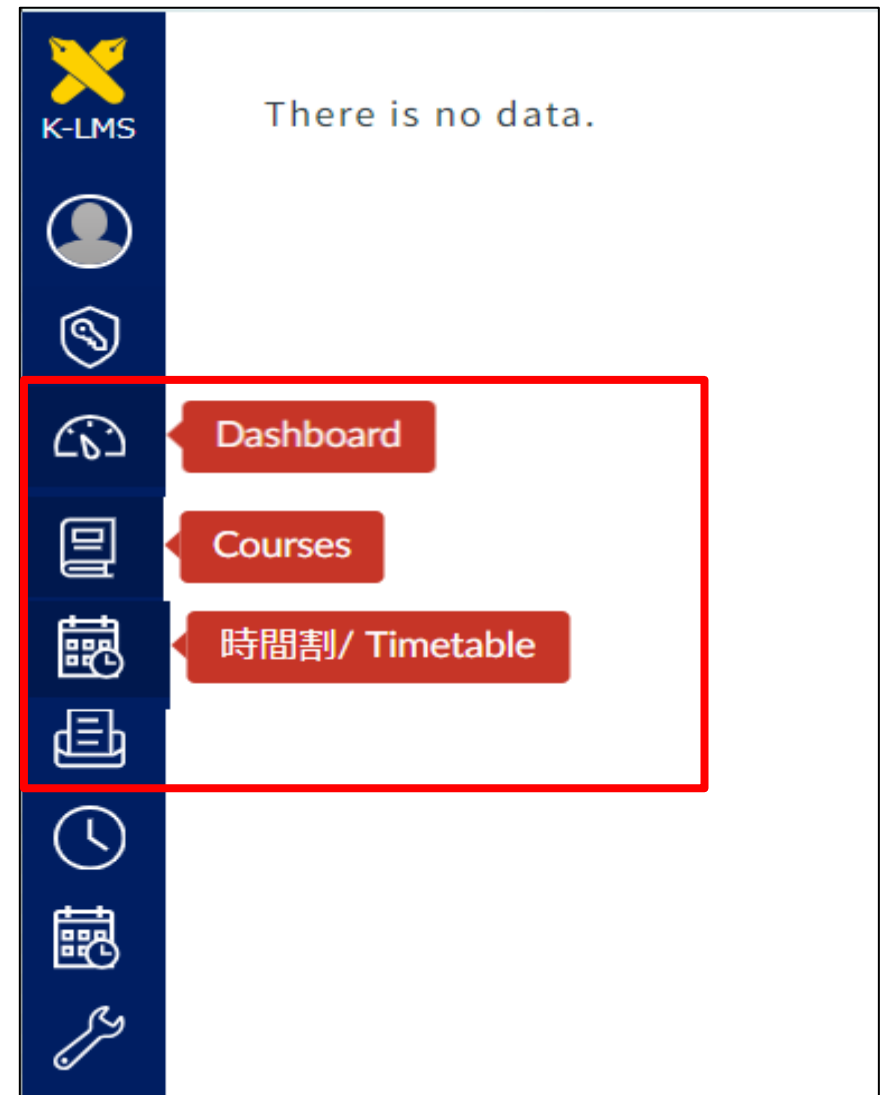
1. If current language on your Canvas menu is "Japanese", you need to click Japanese items.
 - **a • b** : In Global Navigation, click the Account link(アカウント) upper left of the screen, then click the Settings link (設定).
 - **c • d** : After that, click the Edit Settings link(設定の編集) on right side of the Finally, you can choose your language in the central menu(言語).
2. Original Japanese contents/menu provided by KeioUniv are not translated by the setting above.



4.3 Accessing the Keio Learning Management System (K-LMS)

How to check registered courses in KLMS:

- “Dashboard”
- “時間割/Timetable”
- “Courses” (> “All Courses”)



4.4 Accessing the Keio Learning Management System (K-LMS)

[Home] Recent Announcements can be seen at the top

Course Title

2024年度春学期

Home
Announcements

Zoom
Discussions
Grades
Videos(Panopto)
Teacher Tools
Syllabus
People
Assignments
Quizzes
Modules
Pages
Files
Outcomes
Settings

All Search

External Feeds

- Group Presentation Pictures**
All Sections
Hello students,I have uploaded the pictures of group presentations to the common drive which you us...
Posted on: Jul 13, 2024, 4:29 PM
- Office Hour (July 16)**
All Sections
Hello students,As I announced in the class I will set up the Office Hour instead of the lecture next wee...
Posted on: Jul 10, 2024, 9:21 AM
- Additional question for weekly comment**
All Sections
Hello students,Further to the good response for the two presentations yesterday, I hereby announce o...
Posted on: Jun 12, 2024, 2:35 PM
- New Reference on the economics of east Asian integration**
All Sections
Hello students,After I introduced the reference book in the class yesterday, I found the response of ap...
Posted on: Jun 5, 2024, 2:22 PM
- 【Important】 Change of the Classroom on June 4, Tuesday (14:45-16:15)**
All Sections
Hello Students,As I mentioned in the class, we will have the class as usual on June 4.However, we can...
Posted on: Jun 1, 2024, 7:38 PM
- Call for Group Presentation**
All Sections
Hello students,As I announced in the class, I will ask you to do the group presentation from now on.To...
Posted on: May 29, 2024, 7:40 PM

4.5 Access the Keio Learning Management System (K-LMS)

[Modules]

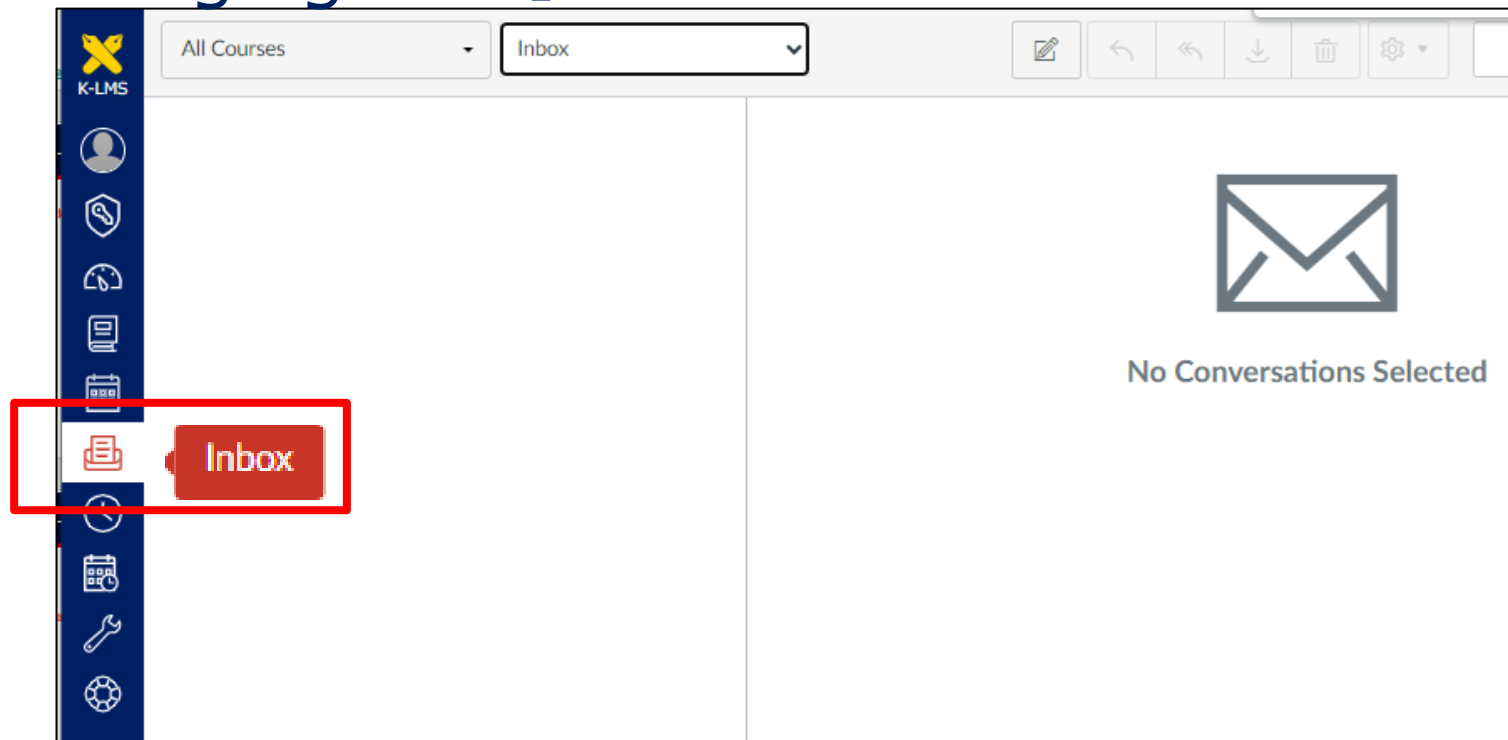
The screenshot shows the K-LMS interface. The left sidebar contains a navigation menu with the following items: Home, Announcements, Zoom, Discussions, Grades, Videos(Panopto), Resource Lists (Leganto), Syllabus, Teacher Tools, People, Assignments, Quizzes, **Modules** (highlighted with a red box), Pages, Files, Outcomes, and Settings. The main content area displays the 'Introduction' module, which includes a list of resources for the 1st and 2nd lessons. The '第1回' (Lesson 1) section is highlighted with a red box, and a red arrow points to it from the text 'Links and Materials for 1st Lesson'.

Module	Resource
第1回	(1) 授業ページ
	(1) Zoom
	Asia_Economic_Relations_No.1_2023New.pdf
	No.1 May 3 5 pts
第2回	(2) 授業ページ
	(2) Zoom
	Asia_Economic_Relations_No.2_2023.pdf
	N0.2 May 10 5 pts
	Asia_Economic_Relations_No.2_part2_audio_2023.pptx

Links and Materials for 1st Lesson

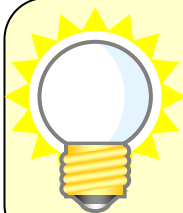
4.6 Access the Keio Learning Management System (K-LMS)

[Messaging Tool]



For more details, please refer to the following website:

https://www.itc.keio.ac.jp/en/klms_canvas_student_inbox.html



You may contact instructors through the “Messaging Tool” on KLMS
or
through email addresses if instructors disclose the information.

Finding Classrooms

5. Finding Classrooms

➤ How to check the classroom through Syllabus

Syllabus URL <https://gslbs.keio.jp/syllabus/search>

Keio University Syllabus and Timetable Bookmark

Search Results
Academic Year : 2022
Keyword : MEDIA AND COMMUNICATION STUDIES
[Change Search Conditions](#)

Display Order By Day/Period

You can check your classroom from here. [Change Display Items](#)

Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Others
Mon.1st						
MEDIA AND COMMUNICATION STUDIES ABE, YUKIKO 2Credit(s) Semester Spring Day/Period Mon.1 Campus Mita Classroom 422 Class Format Online classes (mainly real-time format) Offered by INTERNATIONAL CENTER Year Level 2, 3, 4						
MEDIA AND COMMUNICATION STUDIES ABE, YUKIKO 2Credit(s) Semester Fall Day/Period Mon.1 Campus Mita Classroom 433 Class Format Online classes (mainly real-time format) Offered by INTERNATIONAL CENTER Year Level 2, 3, 4						
ADVANCED STUDY OF MICRO MARKETING HAMAOKA, YUTAKA 2Credit(s) Semester Fall Day/Period Mon.1 Campus Mita Class Format Face-to-face classes (conducted mainly in-person)						

➤ Classrooms on Mita Campus

Map: <https://www.keio.ac.jp/en/maps/mita.html>

Classroom numbers usually consist of three digits:

- 1st digit = Building
 - 1 → First School Building
 - 2 → South Building
 - 3 → Graduate School Building
 - 4 → South School Building
 - 5 → West School Building
- 2nd digit = Floor
- 3rd digit = Room

< Example >

Room 542 =

West School Building, 4th Floor, Room #2

6. Receiving Transcripts

- **Grade Reports (unofficial transcripts)** are scheduled to be available online through “K-Support”;
Fall Semester: March 10, 2026
Spring Semester: September 6, 2026
- **Transcripts of Academic Records in PDF format** will be delivered to student through our online application system;
Fall Semester: Mid-April 2026
Spring Semester: Mid-October 2026



- **Grade information (including pass/fail) will not be disclosed earlier than the above dates for any reason.**
 - **Your Keio ID can only be used during your enrollment period.**
- Be sure to print or save necessary information such as syllabus details, Grade Reports within the access period.**

Academic Misconduct



OTHER INFORMATION

ACADEMIC MISCONDUCT

Students will be strictly penalized for any acts of academic dishonesty on examinations or in their written work. Submitting a written assignment is like an examination or a class test in that it is a way of determining a student's academic ability. As such, any violation of the university's rules for written assignments will result in a failing grade, and may have even further, more serious consequences.

Please make sure to read the following document carefully.

https://www.ic.keio.ac.jp/en/doc/Academic_Misconduct.pdf



In case of academic misconduct, students will result in failing grades in their subjects, and may have even further, more serious consequences.

Using ChatGPT and other AI-generated Content

Take Notes

Announcements

General

Precautions for Summer Break

July 19, 2024

General

Response to the 2024 Noto Peninsula Earthquake (Notice to all Keio Students)

January 6, 2024

Classes

Announcement on Using ChatGPT and Other AI-Generated Content

May 15, 2023



“For each class you take, should your undergraduate faculty, graduate school, or professors encourage or permit AI-generated content, make sure that you follow the guidelines and instructions given by the relevant faculty members at that time. If any reports or essays are created using AI, you must indicate so clearly on the assignment.”

<https://www.students.keio.ac.jp/en/com/class/registration/chatgpt.html>

Quick Check List

Selection	Check Point	Website	☒
International Center Courses	Did you see the list of International Center Courses that have a course cap on the website?		☐
Keio Japanese Language Courses	Did you take the "Online Self-Assessment Test" and submit it online? Deadline: September 26 *Students learning Japanese for the first time do not have to take this test. They must enroll in Study Level K1 courses.		☐
Undergraduate Faculty /Graduate School Courses (offered <u>in Japanese</u>)	Did you submit the "Japanese-Language Proficiency Test score" online? Deadline: September 23		☐
Undergraduate Faculty /Graduate School Courses (offered <u>in English</u>)	Are the courses open to exchange students? Check the "English-taught Courses Fall 2025_Excel" again.		☐

Useful Links for KIP Students



[Information for Accepted Exchange Students](#)

Necessary information for exchange students found here throughout the semester



[K-Support Portal Site](#)

Main portal that consolidates various services for students



[Keio University Student Website](#)

General information about being a student at Keio is found here



[Use of Campus Facilities](#)

Information about facilities and times that can be used, as well as the activities permitted, on campus

Academic Calendar for 2025 Fall

Academic Calendar - 2025 Fall Semester -

9	September-2025	10	October-2025	class#/total 14	11	November-2025	class#/total 14
				Regular			Regular
1 Mon		1 Wed	Start of Regular & 1st-Half Semester	(1) (1/14)	1 Sat		(5) (5/14)
2 Tue		2 Thu		(1) (1/14)	2 Sun		(5) (5/14)
3 Wed		3 Fri		(1) (1/14)	3 Mon	Class on Holiday	(5) (5/14)
4 Thu		4 Sat		(1) (1/14)	4 Tue		(5) (5/14)
5 Fri		5 Sun	2nd Course Registration Period 9/29 4pm - 10/8 10am	(1) (1/14)	5 Wed		(6) (6/14)
6 Sat		6 Mon		(1) (1/14)	6 Thu		(6) (6/14)
7 Sun		7 Tue		(1) (1/14)	7 Fri		(6) (6/14)
8 Mon		8 Wed		(2) (2/14)	8 Sat		(6) (6/14)
9 Tue		9 Thu		(2) (2/14)	9 Sun		(6) (6/14)
10 Wed	Summer Break	10 Fri		(2) (2/14)	10 Mon		(6) (6/14)
11 Thu		11 Sat		(2) (2/14)	11 Tue		(6) (6/14)
12 Fri		12 Sun		(2) (2/14)	12 Wed		(7) (7/14)
13 Sat		13 Mon	Class on Holiday	(2) (2/14)	13 Thu		(7) (7/14)
14 Sun		14 Tue	4pm: 2nd Registration Confirmation	(2) (2/14)	14 Fri		(7) (7/14)
15 Mon	National Holiday	15 Wed		(3) (3/14)	15 Sat		(7) (7/14)
16 Tue		16 Thu		(3) (3/14)	16 Sun		(7) (7/14)
17 Wed		17 Fri		(3) (3/14)	17 Mon		(7) (7/14)
18 Thu		18 Sat		(3) (3/14)	18 Tue	End of 1st-Half Semester	(7) (7/14)
19 Fri		19 Sun		(3) (3/14)	19 Wed	AM: Make-up/Exam PM: Mita Festival Prep	(7) (7/14)
20 Sat		20 Mon		(3) (3/14)	20 Thu		(7) (7/14)
21 Sun		21 Tue	*Regular & 1st-Half Semester Course Cancellation Period 10/21 10am - 10/22 4pm	(3) (3/14)	21 Fri	Mita Festival (No class) *November 19+20 Preparation *November 25 Cleanup day	(7) (7/14)
22 Mon		22 Wed		(4) (4/14)	22 Sat		(7) (7/14)
23 Tue	National Holiday	23 Thu		(4) (4/14)	23 Sun		(7) (7/14)
24 Wed		24 Fri		(4) (4/14)	24 Mon		(7) (7/14)
25 Thu	1st Course Registration Period 9/24 12:30pm - 9/26 4pm	25 Sat		(4) (4/14)	25 Tue		(7) (7/14)
26 Fri		26 Sun		(4) (4/14)	26 Wed	Make-up class/Exam	(8) (8/14)
27 Sat		27 Mon		(4) (4/14)	27 Thu	Start of 2nd-Half Semester	(8) (8/14)
28 Sun		28 Tue		(4) (4/14)	28 Fri		(8) (8/14)
29 Mon	4pm: 1st Registration Confirmation	29 Wed		(5) (5/14)	29 Sat		(8) (8/14)
30 Tue		30 Thu		(5) (5/14)	30 Sun		(8) (8/14)
		31 Fri		(5) (5/14)			

12	December-2025	class#/total 14	1	January-2026	class#/total 14	2	February-2026	class#/total 14
		Regular			Regular			Regular
1 Mon		(8) (8/14)	1 Thu	Winter Break		1 Sun		
2 Tue		(8) (8/14)	2 Fri			2 Mon		
3 Wed		(8) (8/14)	3 Sat			3 Tue		
4 Thu		(9) (9/14)	4 Sun			4 Wed	Semester-End Examination Period	
5 Fri		(9) (9/14)	5 Mon		(12) (12/14)	5 Thu		
6 Sat		(9) (9/14)	6 Tue		(12) (12/14)			
7 Sun		(9) (9/14)	7 Wed		(12) (12/14)			
8 Mon		(9) (9/14)	8 Thu		(13) (13/14)			
9 Tue		(9) (9/14)	9 Fri		(13) (13/14)			
10 Wed		(9) (9/14)	10 Sat	School Holiday (Founder's Birthday)				
11 Thu		(10) (10/14)	11 Sun					
12 Fri	*2nd-Half Semester Course Cancellation Period 12/11 10am - 12/12 4pm	(10) (10/14)	12 Mon	National Holiday				
13 Sat		(10) (10/14)	13 Tue		(13) (13/14)			
14 Sun		(10) (10/14)	14 Wed		(13) (13/14)			
15 Mon		(10) (10/14)	15 Thu		(14) (14/14)			
16 Tue		(10) (10/14)	16 Fri	Monday Class	(13) (13/14)			
17 Wed		(10) (10/14)	17 Sat		(13) (13/14)			
18 Thu		(11) (11/14)	18 Sun		(14) (14/14)			
19 Fri		(11) (11/14)	19 Mon		(14) (14/14)			
20 Sat		(11) (11/14)	20 Tue		(14) (14/14)			
21 Sun		(11) (11/14)	21 Wed		(14) (14/14)			
22 Mon		(11) (11/14)	22 Thu	Make up class day	(14) (14/14)			
23 Tue		(11) (11/14)	23 Fri		(14) (14/14)			
24 Wed		(11) (11/14)	24 Sat	End of Fall Regular & 2nd-Half Semester	(14) (14/14)			
25 Thu		(12) (12/14)	25 Sun					
26 Fri		(12) (12/14)	26 Mon					
27 Sat		(12) (12/14)	27 Tue					
28 Sun		(12) (12/14)	28 Wed					
29 Mon		(12) (12/14)	29 Thu	Semester-End Examination Period				
30 Tue		(12) (12/14)	30 Fri					
31 Wed	Winter Break		31 Sat					

Classes on National Holidays:

- Monday, **October 13**
- Monday, **November 3**

1st Half-Semester Courses in **BLUE**:

- Ends on November 18

2nd Half-Semester Courses in **PINK**:

- Starts on November 27

Monday classes are held on Friday, **January 16**

Fall Regular courses (1) - (14):
October 1 - January 24
Fall 1st-Half courses (1) - (10):
October 1 - November 18
Fall 2nd-Half courses (1) - (10):
November 27 - January 24
Classes on National Holidays:
October 13 & November 3

No Class

*Course Cancellation Period
If you miss the period, you will not be able to cancel courses under any circumstances.
Please note that they will remain on your course list and official transcript as well.

Administrative offices are closed on weekends, National & School holidays.

Orientation for Exchange Students

Doors Open: 12:30 pm

Start: 1:00 pm

Location: Here (South School Building 5F, Hall)

What to bring: Student ID Card, Writing tools

Note: After this KIP Guidance ends, this hall will be locked. Please leave the room promptly.



Thank you very much!!

Don't forget to bookmark the following link!

https://www.ic.keio.ac.jp/en/aboutic/aboutcourse/information_for_KIP.html

If you have any further questions,
please contact the KIP coordinators at:

ic-courses@adst.keio.ac.jp

