

Academic Year 2018 Keio “Design the Future” Award for International Students

Award Application Information

1. Eligibility Criteria

- ① This award is open to international students of high academic standing and character who satisfy the following requirements at the time of their application being reviewed:
 - 1) The student must be an applicant to one of the graduate schools of Keio University for entry in either April or September 2018, or in April 2019, and must have received the recommendation of the graduate school.
 - 2) The student must be an applicant to either a Master’s Program, Ph.D. Program, or a Professional Degree Program, for entry as a regular student.
 - 3) The student must have completed 15 years of formal education and have obtained their undergraduate degree outside Japan, or are expected to obtain their undergraduate degree before entering Keio University. However, students who have obtained, or are expected to obtain, their undergraduate degree at a Japanese institution are not eligible.
- ② The student cannot be a recipient of another scholarship at the same time as receiving this award.
- ③ Incoming international students participating in a double degree program (hereafter “DD international students”) are eligible.

※The student may not participate in overseas activities for a period of more than 6 months while they are receiving the award.

2. Award Benefits

- Full tuition and fees at Keio University (However, this does not apply to DD international students)
- A monthly stipend of JPY 200,000
- A one-time preparation grant of JPY 150,000 (including a travel subsidy)

3. Duration of Award

A maximum of two years for students in a Master’s Program and a maximum of three years for students in a Ph.D. or Professional Degree Program. (Please note: for a student who earns his/her degree before the end of the specified period, the award will be stopped once the degree is earned)

- DD international students can only receive the award during the period enrolled at a Keio University graduate school and while taking the degree program at that graduate school.

4. Number of Recipients

A few awards are given each year.

5. Application Documents and Deadline

Students must submit their award application forms and the necessary documents to the graduate school they wish to enter. As required documents and application deadlines for the award vary depending on graduate school, please refer to the website below for details.

※Application materials submitted for entrance into the graduate school may also be used for award screening. Please note that application documents will not be returned.

6. The Selection Process

Each graduate school performs a primary screening of applicants and recommends candidates to the Design the Future Fund Steering Committee (hereafter “Steering Committee”). The Steering Committee then conducts a review of documents and holds interviews for the final selection. Interviews will be scheduled on Saturday, December 3, 2017 (Mita Campus, Tokyo). Detailed information about interviews will be sent to each applicant nominated for the award.

7. Interview

Applicants have a choice of being interviewed in either Japanese or English. If an applicant resides outside Japan, an online interview via Skype, Polycom, etc. is also possible. It is the responsibility of the applicant to prepare a webcam and microphone for the interview. A connection test will be conducted prior to the formal interview.

8. Award Announcement

The Award Secretariat will notify the selection results to all of the applicants who were interviewed.

9. Eligibility and Graduate School Entrance Exams

Even if an applicant is selected for the award, if he/she does not pass the graduate school entrance exams or does not enter the graduate school during the specified period, he/she will lose their eligibility for the award.

10. Award Stipend

Recipients will begin receiving their stipend upon confirmation of enrollment. Each month, award recipients must visit the relevant office to sign their names and receive their monthly stipend.

11. Notification of Changes in Registration Status

Recipients must immediately notify the Steering Committee, through the Award Secretariat, when any of the changes below occur:

- 1) Temporary leave of absence or withdrawal from the graduate school
- 2) Suspension from the university or any other form of formal punishment given by the graduate school
- 3) Change of name, address, or other important personal information

12. Suspension of Award

An award can be suspended when the Steering Committee deems that:

- 1) The student is unable to continue his/her studies for a long period due to absence from the university or other personal reasons.
- 2) The student fails to achieve satisfactory academic results or behaves in an inappropriate manner.

13. Reinstatement of Award

A student whose award has been suspended for a reason described in “12. Suspension of Award” may, when that reason no longer applies and upon the student’s request, have that award reinstated at the discretion of the Steering Committee.

14. Return of Award

The Steering Committee may discontinue a student’s award and demand a partial or full repayment in the following cases:

- 1) The student has failed to demonstrate sufficient academic performance
- 2) The student no longer meets the criteria for eligibility as defined in “1. Eligibility Criteria”
- 3) The student has withdrawn, been suspended, or been expelled from the university based on the university’s rules and regulations
- 4) The student’s application and other related materials submitted for the award have been found to contain false information
- 5) The student has failed, without justifiable reasons, to follow the procedures defined in “11. Notification of Changes in Registration Status”
- 6) For any other reason the Steering Committee has deemed that providing the award to the student is not appropriate.

15. Further Information

For further information, please visit: www.ic.keio.ac.jp/en/life/scholarship/dfaward.html

Or contact:

“Design the Future” Award Secretariat

(c/o Scholarships and Financial Assistance Group, Office of Student Services)

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Tel: 03-5427-1610

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