

# Application Guidelines for the Keio University Degree Completion Scholarship for the 2020 Academic Year (Fall Semester)

## [Financial difficulties caused by large scale-natural disasters (disasters of extreme severity)]

The purpose of this scholarship is to support students who desire to study and are highly motivated to learn, but due to a sudden change in household finances or continuous economic difficulties, are struggling to continue with their studies. Recruitment of scholarship students for the Fall Semester of the 2020 academic year will be as detailed below.

(The application guidelines of scholarships for students facing financial difficulties due to sudden changes in household finances caused by the COVID-19 pandemic or other reasons will be announced separately.)

### Details

#### 1. Eligibility Criteria (students must meet all of the following criteria)

- Undergraduate or graduate students (including privately-financed international students)
- Students with a strong determination to graduate (complete their degree program) and who will make every effort to realize this
- Students who are obstructed from continuing their studies due to difficulties in securing the funds required for academic fees and expenses because their financial supporter, such as their parents (or the students themselves when bearing the cost of academic fees and expenses), was a victim of a “disaster of extreme severity” as specified by government ordinance, including the Kumamoto Earthquake.

2 Scholarship amount: amount within the scope of academic fees and expenses

3 Scholarship duration: 1 year (reapplications the following year permissible)

#### 4. Application documents

For Japanese students and International students whose status is “Permanent resident,” “Special permanent resident,” “Long-term resident,” “Dependent,” or “Child or spouse of Japanese national (permanent resident).”

Prepare documents according to the “AY 2020 Fall Semester Internal Scholarships Checklist” by referring to the Scholarship Information Guidebook and the page on the Keio University Student Website regarding Fall Semester scholarships for your campus

- 1) AY 2020 Fall Semester Scholarship Application Slip  
\*Please write “Keio University Degree Completion Scholarship (disasters of extreme severity)” in the column for the names of the scholarship provider and scholarship to which you are applying.
- 2) AY 2020 Fall Semester Internal Scholarships Checklist (undergraduate/graduate students)  
\*Of the documentation listed on the checklist, documents related to grades and essays are not required.
- 3) AY 2020 Scholarship Application Form (printout of form completed online)
- 4) Applicant Information Sheet (printout of sheet completed online)
- 5) Most recent Certificate of Annual Income (issued at municipal office)
- 6) Required documentation attesting to household circumstances and income
- 7) Copy of the two-page spread of the student’s bankbook showing the account holder’s name and details
- 8) Documents required for submission depending on the damage caused by the disaster  
\*For details, refer to “7-2” below.

- 9) Study Plan \*Only for students who are repeating a year (students who previously received a “repetition required” evaluation due to poor academic results and remain at this year level); please explain your plan of study toward graduation or program completion.

(Include reason for repeating the year, points needing improvement, plan of study hereafter, future goals, etc.)

Forms are available for download from the page on the Keio University Student Website regarding Fall Semester scholarships for your campus

For privately-financed international students whose status of residence is “Student”

Note: applications cannot be accepted from students who have not completed the “AY 2020 Fall Semester Scholarship Applicant Registration.”

(Forms 1) and 5) below are available for download from the International Center website:

<http://www.ic.keio.ac.jp/en/life/scholarship/available.html>)

- 1) Scholarship Application Slip/Bank Transfer Account Information Form
- 2) Copy of the two-page spread of the student’s bankbook showing the account holder’s name and details
- 3) Statement of Purpose (within one A4 sheet; may be word processed)
- 4) Documents required for submission depending on the damage caused by the disaster  
\*For details, refer to “7-2” below.
- 5) Study Plan \*Only for students who are repeating a year (students who previously received a “repetition required” evaluation due to poor academic results and remain at this year level); please explain your plan of study toward graduation or program completion separately to your “Statement of Purpose.”  
(Include reason for repeating the year, points needing improvement, plan of study hereafter, future goals, etc.)

## 5 How to apply

- Submit a complete set of application forms directly at the counter or by post (The method of submission depends on the campus to which you are affiliated.)

\*Privately-financed international students should follow the instructions provided on the International Center website

<http://www.ic.keio.ac.jp/en/life/scholarship/available.html>

and apply using the designated Google Form.

## 6 Application deadlines, announcement of successful applicants, and payment of scholarship

Application deadline: late November to early December, 2020

Announcement of the informal result: December 21 (Mon.), 2020

Announcement of successful applicants and Scholarship payment: early January, 2021 (tentative)

## 7-1 “Disasters of extreme severity” covered by this scholarship

Victims of the Kumamoto Earthquake and the following large-scale natural disasters designated by government ordinance as “disasters of extreme severity” that occurred in 2019 or later are eligible to apply for this scholarship.

Large-scale natural disasters (disasters of extreme severity) covered by this scholarship recruitment	Main disaster areas
2016 Kumamoto Earthquake	Region centering around Kumamoto Prefecture
Landslides occurring from July 2, 2018, to November 5, 2019	Uken Village, Oshima District, Kagoshima Prefecture
Landslides occurring from August 31, 2018, to August 13, 2019	Noto Town, Hosu District, Ishikawa Prefecture
Landslides occurring from December 14, 2018, to July 8, 2019	Hakusan City, Ishikawa Prefecture

Heavy rains occurring from May 13 to May 21, 2019	Nachikatsuura Town, Higashimuro District, Wakayama Prefecture Yonaguni Town, Yaeyama District, Okinawa Prefecture
Heavy rains and storms occurring from June 2 to July 16, 2019	Soo City, Kagoshima Prefecture; Iheya Village, Shimajiri District, Okinawa Prefecture
Heavy rains occurring from May 15 to July 31, 2020	Yamagata Prefecture; Nagano Prefecture; Gifu Prefecture; Shimane Prefecture; Fukuoka Prefecture; Saga Prefecture; Kumamoto Prefecture; Oita Prefecture; Kagoshima Prefecture

“罹災証明書/*risai shōmeisho* (disaster victim certificate)” may be issued for areas that are not listed in the “main disaster areas” column above to certify applicable disasters of extreme severity. In such cases, students can apply for the scholarship as victims of a disaster of extreme severity.

## 7-2 Application documents

Please submit the following documents depending on the damage caused by the disaster.

\*Documents other than those listed below may be requested during screening.

Category	Disaster status	Additional documents
①	Bereavement, etc., of guarantor (household supporter)	Death certificate, etc., or other documentation that attests to this (official document from a public institution)
②	Complete destruction (fire) or large-scale destruction of house (dwelling, residence)	“罹災証明書/ <i>risai shōmeisho</i> (disaster victim certificate)” (original) detailing complete or large-scale destruction (See note 1.)
③	Partial destruction (fire) of house (dwelling, residence)	“罹災証明書/ <i>risai shōmeisho</i> (disaster victim certificate)” (original) detailing partial destruction (See note 1)
④	Partial damage/flooding damage to house (dwelling, residence) *Damage not certified as amounting to complete, large-scale, or partial destruction	1. “罹災証明書/ <i>risai shōmeisho</i> (disaster victim certificate)” (original) detailing partial damage or flooding damage (See note 1.)
		2. Receipts for repair work of damage acknowledged on the “罹災証明書/ <i>risai shōmeisho</i> (disaster victim certificate)” (photocopies accepted)
		3. [If you are a resident of a housing complex and are applying for repair work on the entire building complex] “激甚災害被災状況証明書 (集合住宅居住者) / <i>gekijinsaiigai hisai jōkyō shōmeisho (shūgō jūtaku kyōjūsha)</i> (disaster of extreme severity damage report for those living in a housing complex)” (See note 2.)
⑤	If you are a victim of an applicable disaster of extreme severity and have experienced a sudden change in household finances	<p>1. “罹災証明書/<i>risai shōmeisho</i> (disaster victim certificate)” (original) (See note 3.)</p> <p>2. <u>Document verifying sudden change to income status due to applicable disaster of extreme severity</u> <b>Note: applicants should ensure that the document verifying the sudden change in income status clearly indicates that this is due to an applicable disaster of extreme severity.</b> Specifically, it must be one of the following documents: a) “解雇通知/<i>kaiko tsūchi</i> (notice of termination of employment)” b) “廃業証明書/<i>haigyō shōmeisho</i> (official document attesting to business closure)” (copy of “廃業届/<i>haigyō todoke</i> [notification of business closure]”) c) “雇用保険受給資格者証/<i>koyō hoken jyukyū shikakushashō</i> (employment insurance eligibility card)” or “退職証明書/<i>taishoku shōmeisho</i> (certificate of resignation/retirement)” d) Official document attesting to temporary closure of business e) Documentation proving suspension of shipment due to harmful rumors, such as a notice from an agricultural cooperative</p>

		<p>f) Medical certificate (must be written by a doctor and indicate the injury and status, period of treatment or hospitalization, any disabilities resulting from the injury, etc.)</p> <p>g) Other certificates or documents</p>
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(Note 1) The “罹災証明書/*risai shōmeisho* (disaster victim certificate)” must be issued by a local authority or equivalent. The financial supporter or the student in question must be included as a member of the affected household.

Damages other than to a house (dwelling, residence), including to buildings in which the applicant does not reside, goods, places of business, etc., do not apply.

(Note 2) The “激甚災害被災状況証明書 (集合住宅居住者) /*gekijinsaigai hisai jōkyō shōmeisho (shūgō jūtaku kyōjūsha)* (disaster of extreme severity damage report for those living in a housing complex)” is available for download from the page on the Keio University Student Website regarding Fall Semester scholarships for your campus.

(Note 3) Please submit a “罹災証明書/*risai shōmeisho* (disaster victim certificate)” issued by a local authority, etc. If a business (including independent businesses) suffered damage, please submit the “罹災証明書/*risai shōmeisho* (disaster victim certificate)” for the business.

## 8 Other matters

- Interviews will not be conducted.
- If the applicant is already receiving another scholarship, this may be taken into consideration during the selection process.
- It is possible to also apply for the “Year 2000 Commemorative Education Fund Emergency Scholarship,” which will be recruiting students during the same period.
- If a student is covered by the Admissions Center's “special arrangements for large-scale natural disasters” and is exempt from paying tuition for the 2020 academic year, the sum of the tuition exemption and the financial aid he/she receives from this scholarship will not exceed the total amount for academic fees and expenses.
- If it is problematic to submit the original copy of the “罹災証明書/*risai shōmeisho* (disaster victim certificate)” because it is required for other purposes, please bring the original and a photocopy when submitting the application. A member of staff at the counter will return the original certificate after confirming that there are no discrepancies in the information between the two versions.