

# Written Oath

To: Dean of the Keio University International Center

I hereby certify that I will strictly adhere to the rules and regulations, and code of conducts mentioned below regarding my application for and participation in the 2023 Academic Year Keio University Student Exchange Program (herein after called “the Program”). If I am in breach of any of the items listed below, I understand and accept that I may have the qualification to participate in the Program or the support from Keio University revoked.

The applicant/participant shall:

1. be sure to thoroughly read and understand the Application Guidelines for Keio University Student Exchange Program (Outbound), Application Guidelines for Each Partner Institution page on the International Center website, and the websites of each partner institution at the time of making an application.
2. understand that withdrawal from the Program is not possible once he/she is accepted as a candidate, unless the reason for withdrawal is duly regarded as reasonable by Keio University. The student shall also understand he/she will not be able to re-apply to the Program if the reason for withdrawal is not duly regarded as reasonable by the university.
3. understand that being nominated as a candidate for the Program does not guarantee admission into a partner university, and that depending on the circumstances of the partner university, his/her admission may not be accepted.
4. understand the financial implications of participating in the Program, and shall apply for the Program with the guarantor’s (financial supporter’s) prior consent as well as their signature on this document. The student shall complete all necessary payments (tuition fee for Keio University, Overseas Travel Insurance fees, any advance payments required by the host university, etc.) by the specified date.
5. join the Overseas Travel Insurance together with the Crisis Management Support Service specified by Keio University for the entire period of the Program, from the day of departure from Japan and the day of arrival back to Japan. He/she shall also join a separate insurance plan in the host country if required by the host university or for visa purposes, even if he/she has already registered with the insurance plan specified by Keio University.
6. maintain good mental and physical health for the duration of the Program. If there are any medical conditions that need attention, he/she shall note this in their application, and report promptly to Keio University if any health problems arise after their candidacy is confirmed.
7. keep in mind that he/she is being sent as a representative of Keio University, and shall act with the dignity and pride of a Keio University student (*Jukusei*), and study diligently.
8. complete the study abroad period appointed by the host university, return promptly to Japan, and recommence studies at Keio University after the completion of this period. The student also understands that he/she will not be permitted to extend their study abroad period or be permitted to study abroad for just one semester.
9. adhere to laws and ordinances of the host country and region, the rules and regulations set forth by the host university and Keio University, and shall not do anything contrary to the social order of the host country.
10. be responsible for their own actions. The student shall be fully aware that Keio University and its affiliates shall not be held liable for damages or other results caused by accidents beyond its control, such as natural disasters, terrorism, or accidents related to transportation such as airplanes, or any other artificial, unforeseeable accidents, nor when accidents are deliberately caused by the student or through his/her gross negligence (including those stemming from pre-existing medical conditions).
11. be fully aware that depending on the safety and conditions of the country (region) in which the host university is located, Keio University may cancel, postpone the Program, or summon the student to return to Japan. If these cases arise, he/she shall act promptly and accordingly under Keio University’s instructions.
12. understand that if the study abroad is cancelled due to the reasons stipulated in the preceding item, he/she is responsible for all related expenses including fees to arrange air tickets, cancellation fees for accommodations, and any other additional costs that arise. Furthermore, in this case, the student understands that the transfer of course credits obtained is not guaranteed, and that it is up to the undergraduate faculty or graduate school to which the student belongs to decide whether or not to approve the transfer of credits obtained for courses taken at the host university.
13. understand that if the danger level (or infectious disease risk level) set by the Ministry of Foreign Affairs is at level 2 (please stop all non-urgent and unnecessary travel) or higher for the country or region in which the host university is located, the student will not be permitted to participate in the Student Exchange Program (Outbound).
14. comply with the “Main Conditions for Permitting Travel,” separately stipulated by the university, such as vaccination, if the Ministry of Foreign Affairs of Japan’s COVID-19 infection advisory level for a country or region of placement is “Level 2: Refrain from all non-urgent or non-essential travel.” Fully understand that these conditions may be subject to change based on the ongoing situation with COVID-19 infections and other domestic and international circumstances, and agree to abide by these conditions at the time of travel. (Latest information about such conditions can be found on the “Information for Keio Students Regarding Travel for Study Abroad” page of the “Keio’s response measures to COVID-19 (For Students) <https://www.students.keio.ac.jp/en/> )
15. carefully confirm in advance all the procedures required in participating in the Program (e.g., preparation and submission of paperwork required by the host university, acquisition of passport and visa, study abroad and return to studies procedures required at the Faculty or Graduate School he/she is affiliated to at Keio University, procedures for transferring credits earned, payment of fees associated with the participation in the Program, arrangement of accommodation and insurance coverage, etc.), and shall solely be responsible for making all such arrangements.
16. be fully aware that if the host university and/or Keio University has arranged the accommodation for the student in the host country during the study abroad period, he/she must live at the specified location. If there is no such arrangement, he/she shall be responsible for arranging their own accommodation.
17. submit all required reports (online submission of reports and submission of study abroad reports) without delay.
18. understand and agree that personal information will be disclosed to and used by third parties—the International Center, the International Exchange Services Group in the Office of Student Services, the Faculty or Graduate School he/she is affiliated to, the insurance company and, the company providing Crisis Management Support Service specified by Keio University, and relevant government agencies and offices—in cases where there is a need to deal with an accident or crisis, correspond with the guarantor, or for administrative purposes.
19. agree that any personal information regarding grades at the host university and information pertaining to the student’s daily life in the host country will be disclosed to Keio University by the host university for administrative purposes, as well as ensuring the safety of the student.
20. agree to cooperate with Keio University publications and events hosted by the university (writing about or presenting study abroad experiences, helping out at Study Abroad fairs, etc.)
21. be fully aware that both Keio University and the host university reserve the right to revoke studying abroad qualifications if the student is deemed inadequate as an exchange student, or has violated items stipulated in this Written Oath before or during the study abroad period; and all fees and expenses incurred from this revocation shall be borne by the student.

Date: \_\_\_\_\_ (yy/mm/dd)

Faculty/Graduate School

(Student ID Number) \_\_\_\_\_ ( )

Student’s Name \_\_\_\_\_

Student’s Signature \_\_\_\_\_

I, as guarantor, agree to the above items, and ensure that the student will comply with the regulations describe in this Written Oath.

Date: \_\_\_\_\_ (yy/mm/dd)

Guarantor’s Name \_\_\_\_\_

Guarantor’s Signature \_\_\_\_\_

(Must be completed by the guarantor in their own handwriting.)