

Yonsei–Fudan–Rikkyo–Keio Leadership Forum Application Checklist

Application Documents	Things to be aware of	Check when complete
1. Application Form		
2. Statement of Purpose	A4• 1 page in English	
3. A copy of the most recent Academic Transcript (“Gakugyou Seisekihyou”)	A copy of the most recent Academic Transcript (“Gakugyou Seisekihyou”) sent to your guarantor at the end of the semester (in March) ※ Not required for the 1st year students ※ If you have lost your Academic Transcript (“Gakugyou Seisekihyou”), you can print it out from keio.jp and use it for submission. ※ In case you are unable to submit Academic Transcript for some reason, Transcript of Academic Record (“Seiseki Shoumeishou”) could be acceptable.	
4. Certificate(s) of English Proficiency		
5. 3 sets of application documents listed above (1 original set and 2 photocopies of the original set)		
6. Checklist (this form)	Please submit this form along with the application documents confirming that you have prepared everything for the application. This must be attached to the last page of the original application set.	
★Place the documents 1~4 in numerical order		
★Staple each set together on the upper left corner.		